Lake Region Teacher Center
Policy Board Meeting
Wednesday, September 13, 2017, 1:00 p.m.
Lake Region Special Education

Minutes

1. Welcome & Introductions: President Darby Hart (Langdon Area School) called the meeting to order at 1:00 p.m. Those present included: Vanessa Becvar, Vice President (Maddock), Traci Sand (Dakota Prairie), Kelsey Mongeon (Fessenden/Bowdon), Deb Hoerth (Lakota), Jordan Lunde (Minnewaukan), Natalie Becker (New Rockford/Sheyerne), Susan Schwab-Kjelland (NDSD), Carol Girodat (St Alphonsus-Langdon), Erin Lacina (NESC), Jennifer Carlson (LRTC Director/NESC)

2. Minutes from May 3, 2017 Meeting: The minutes were reviewed. A motion to approve the minutes was made by Deb Hoerth and seconded by Vanessa Becvar. Motion carried.

3. Financial Report & Budget for 2017-18: The budget for 2017-18 and financial report for 9/13/17 were reviewed. A motion to approve the budget and financial report was made by Kelsey Mongeon and seconded by Carol Girodat. Motion carried.

4. AdvancEd Accreditation for NESC: The NESC AdvancEd Engagement review will be held from September 24-27. Erin Lacina reported on some of the events/activities planned for the review. Several teacher Center Policy Board members have been contacted to serve at various capacities including interviews and school/site visits.

5. Professional Development
   a. 2017-18 Events/Activities
      i. August 18 In-service Recap: Page 8 in the packet has a summary of the fall in-service to review. Thank you to those who helped out in the morning with the registration. Discussion was held on improving the process and several ideas were explored. There was no decision made, but accommodations may need to be made, depending on numbers of participants and location of events.
      ii. January In-service: Discussion was held on planning of the January in-service. This one has been very hard to find and secure a presenter. We have a presenter close to booking who focuses on the topic of “Growth Mindset.” There may be other breakout sessions available too.
      iii. Steve Dunn Shared Reading: Focus of grades 2/3 teachers, there is a maximum of 30 participants and we have 4 spots left.
      iv. Beginning Teacher Grant: This project is for 1st and 2nd year teachers through ESPB. Teachers will be participating in instructional rounds.
      v. On-site PD: Many, if not all districts have booked the NESC for late starts/early outs.
      vi. ALICE Active Shooter Trainings: Pages 12-14 has information on this training. Most NESC districts have been through at least one of the options for training.
      vii. Mental Health Workshops - QPR, Suicide Prevention & TSS: These trainings are available through the NESC.
      viii. Principal/Teacher Evaluation Grant: This is a competitive grant being offered to REAs in the state that required review of the Principal/Teacher Evaluation data and address where teachers are performing the lowest. The grant required creating a plan to increase teacher performance. The NESC co-op’d with three other REAs to write this grant.
      ix. Standards Professional Learning Grant: This is a competitive grant being offered to REAs in the state that would support the implementation of the new ELA and Math standards. The NESC co-op’d with three other REAs to write this grant.
      x. SLDS Workshops: Page 15 has information on SLDS, the NESC hosted the SLDS 101 class this morning (9/13) and will host the SLDS 201 on November 2.
      xi. NDMTSS Workshops: Pages 16-18 & 19-21 has information on the NDMTSS project and workshops.
xii. TLC Workshops: 3D Printer, Drones, Embroidery Machines: Workshops have been held over the past couple of weeks on the equipment.

b. 2018-19 Pre-Planning Input
   i. August 2018 In-Service

c. Other
   i. DPI Fall Educator’s Conference 2017: The NESC is a partner at the DPI conference this fall, Erin Lacina will be providing a session there and we’ve also been a part of the planning committee.

6. Student Activities:
   a. S2020 Career College Readiness Project: Through the S2020 grant, the project was able to create a guide for CCR. REAs were offered incentive funds to “test” out the guide with students in the field to get feedback and provide for upgrades to the guide. Jennifer Carlson is working closely with an area counselor on this project for students in Devils Lake and Minnewaukan.
   b. First Lego League Regional Qualifying Tournament: Tournament will be held on January 17 at Central Middle School in Devils Lake. NESC will reimburse for the kits and registrations for teams.
   c. Young Writers’ Conference: The NESC YWC is scheduled for February 1 at LRSC. Steve Dunn will be our guest author and will work with students and their teachers on a personal narrative that students can use for future applications including college and/or career.
   d. You’re Hired!: Plans will be made for this event again this year.
   e. SCRUBS Camp for 5th Graders: Application for Scrubs Camp grant funds will be submitted again for this event.
   f. Virtual Job Shadow: This program was discontinued.
   g. NESC STEM Modules: Available for member schools, great for before/after school programs.
   h. Other
      a. Ft Totten Living History Day: NESC provided the registration for this event.
      b. Marketplace for Kids: Jennifer serves on the planning committee for this event in March.

7. Teacher Center Operations
   a. Teacher Visitation Grant: $2000 is available for this program based on a first come/first serve basis. Information will be included in the next newsletter.
   b. LRRTC Media Center Update (Kristi Serumgard): no report provided
   d. Changes in board members for 2017-18

8. Other
   a. 2017 Legislation Update: Interim committee is studying the various educational entities.
   b. Succeed 2020 Showcase: October 2 in Bismarck.
   c. ADA Compliance with Websites: Page 24 has information on this.
   d. Next Meetings: December 13, 2017 & May 2, 2018

9. Adjourn: Meeting was adjourned at 2:15.